

**Department of Spanish and Portuguese
University of California, Los Angeles
Worksheet #3**

Second Stage of the Doctoral Program in Hispanic Languages and Literatures

The second stage emphasizes research. It is the student's main objective to gain expertise in an area in order to do research and produce a doctoral dissertation.

****If you decide to change fields at this second stage of the program (e.g. your MA is in Spanish linguistics but you wish to change to literature), you will be required to take the MA comprehensive exams (preliminary exams) in that field.**

1) THE ADVISORY COMMITTEE

When you first enter the program you are advised by the Director of Graduate Studies. In the first year, however, you will choose your own adviser with whom you will write the dissertation. Also in the first year, in consultation with your adviser, you will choose three other professors to form your Ph.D. advisory committee. At least two members, including the Chair, must be from the UCLA Department of Spanish and Portuguese.

Chair of the advisory committee: _____

2) MEETING WITH YOUR ADVISORY COMMITTEE

Your advisory committee will discuss:

- (a) your Ph.D. course requirements. The committee may recommend or require that you take more than the minimum number of courses required for the Ph.D.
- (b) your language requirement; and approve the language you choose in addition to Spanish and Portuguese.
- (c) The general topic of your dissertation and of the papers you plan to prepare for your "doctoral qualifying exams."
- (d) A preliminary reading list.

The advisory committee constitute your **Doctoral Committee**.

3) COURSE REQUIREMENTS

You are required to take a minimum of **20** graduate courses after the BA. If you completed a UCLA MA, subtract the total number of graduate courses that you took from the 20 graduate courses required. If you completed an MA degree at another institution you may petition up to **nine** of those courses to count toward the 20. If your concentration is literature you are required to take a course in literary theory and criticism if you haven't done so already. In the first year you will take regularly scheduled courses and seminars (200 series) and in the second a combination of regular graduate courses

***Instructions**

- Please select your courses from the drop-down menu and type the name of the course instructor.
- Portuguese courses start with (P)
- If you took courses outside our department, please select "Other" in the "Course" and "Title or Topic" fields and type the course number, title, and professor name.

and directed research courses (500 series) with the dissertation adviser.

List below all the courses that you have taken that will be counting towards your degree.

	Course	Topic or Title	Professor
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

4) FOREIGN LANGUAGE REQUIREMENT:

In addition to proficiency in Spanish and Portuguese, you must have a reading knowledge of one foreign language to be chosen with the approval of your advisory committee. *If you completed an MA in our department count the language you used to fulfill the MA language requirement.*

Portuguese or Spanish
Language: _____

When Completed: _____
When Completed: _____

4) DOCTORAL QUALIFYING EXAMS

The qualifying examinations consist of the following:

1. Presentation of a 40-60 page paper related to the specific dissertation topic

Title of paper: _____

2. A three-hour written examination, prepared by the doctoral committee, in the area of specialization. The exam is based on a reading list also approved by the doctoral committee.

3. Presentation of a dissertation prospectus approved by your adviser.

Tentative Dissertation Title: _____

4. Two-hour university oral qualifying examination at which the above written examination, research paper and dissertation prospectus are discussed.

Your official doctoral committee must be approved by the Dean of the Graduate Division prior to holding the oral exam. All committee members read, approve, and certify the dissertation.

Upon the successful completion of the written and oral qualifying examinations you will be advanced to candidacy for the Ph.D. and awarded the degree of Candidate in Philosophy.

When your dissertation director approves the final draft of the dissertation, you may schedule the final oral examination (defense of the dissertation). This examination is the final step in the approval process. After the examination, you may officially file your dissertation with the university and in doing so, receive the Ph.D. degree in Hispanic Languages and Literatures.