

2023 Ben and Rue Pine Travel Award

Department of Spanish and Portuguese Application Form Application Deadline: February 3, 2023

The Department of Spanish and Portuguese is now accepting applications for the 2023-24 Ben and Rue Pine Travel Award. Two to four awards of up to \$4,000 will be given to graduate students and faculty for research-related travel to Spain, Portugal, Latin America, or other appropriate locations.

Eligibility Requirements:

- This is intended as a matching award: applicants will have to demonstrate that they applied (or are planning to apply) for research-related travel funding outside the department.
- Previous Pine awardees will have low priority.
- Students who receive GSRMs for the same summer will be automatically ineligible for Pine awards.

To apply, please complete this form and include the following:

- **One-page description of project.**
- **Justification for travel.** On a separate sheet, identify libraries and archives and explain their significance for your project; identify particular individuals you need to interview; or explain why you need to visit specific sites (e.g. architecture, museums, other collections) or attend performances. If your project involves working with manuscripts, what training have you had in paleography, or how do you propose to acquire the necessary competence?
- **For graduate students only: a letter of recommendation** from the student's dissertation advisor or other suitable faculty sponsor.

Complete applications should be submitted to Graduate Advisor Gloria Tovar **by 5:00 p.m. on Friday, February 3rd**. Please submit your application in one single PDF document.

YOUR NAME: _____

STUDENT OR FACULTY UID NUMBER (9 digits): _____

Proposed dates and places of travel:

FROM: MONTH _____ YEAR _____ TO: MONTH _____ YEAR _____

Destination(s): _____

Title of Project: _____

Have you already received a Pine Award?_____If yes, what year?_____

Have you applied (or are you planning to apply) for other research travel funding support? Please list below.

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Students only:

Is this project part of your doctoral dissertation? _____

If **YES**,

a) when did you advance to candidacy? MONTH _____ YEAR _____

b) name of dissertation director: _____

A letter from **your advisor** is required.

If **NO**, a letter from a **faculty sponsor** is required.

Proposed budget:

a) airfare from LAX to _____ and return: \$ _____

b) per diem expenses: _____ days @ _____ per day = \$ _____

*Per diem allowances will rarely exceed \$70 per day. See [Foreign Per Diem Rates](#) for reference.

c) ground and local transportation: _____

d) supplies _____

Acceptance of conditions of award. Please read and sign.

If I am awarded a fellowship or travel award, I will:

a) submit a copy of my plane ticket to the Graduate Advisor upon my return;

b) submit a written report of my research activities to my dissertation advisor or faculty sponsor (if applicable) within one month of my return;

c) present an oral “brown bag” report on my research activities to faculty and graduate students within one academic quarter of my return.

I am a student in good academic standing and I agree with the eligibility criteria and conditions of the award.

Name: _____

Signature: _____

Date: _____